



POSITION VACANT TEAM MANAGER 2010 World Field Championships

The 2010 World Field Championships will be conducted in Visegrad Hungary from the 13th to 17th July 2010. Archery Australia Inc will be selecting a team to represent Australia at the championships.

Archery Australia Inc can enter a team of 32 archers in open and 2 age classes; Junior and Cadet.

Archery Australia can enter a team of 18 senior archers, being 3 Men Recurve, 3 Men Compound, 3 Women Recurve, 3 Women Compound, 3 Men Barebow and 3 Women Barebow.

FITA also plans to conduct a junior championships and there can be a maximum of 18 junior archers entered, 3 Junior Men Recurve, 3 Junior Men Compound, 3 Junior Women Recurve, 3 Junior Women Compound, 3 Junior Men Barebow and 3 Junior Women Barebow.

It should be noted that if insufficient junior entries are received for a division FITA will cancel that division.

The team will be selected from performances obtained at the 2010 Youth National and 2010 National Championships.

Written applications are invited from interested persons to apply for these positions.

Team Manager Duties –

- Co-ordinate team travel, local travel, preliminary entries, final entries and uniforms prior to the tournament liaising with the Archery Australia CEO and the Archery Australia High Performance Manager
- Develop a budget for the tournament liaising with the Archery Australia CEO.
- Liaise with the Organising Committee to arrange accommodation for team members and officials.
- Working with Team Coach/s (if appointed) to arrange for pre-championship training.
- Provide day-to-day management of the team during pre-event training and the championships.
- Make contact with athletes and personal coaches prior to the championships;
 - Provide competition schedule and event details
 - Ensure you are fully conversant with each team member's personal requirements and needs.
- Work with all appointed members of the Team to produce a team environment conducive with high performance.
- Provide progress reports to the Archery Australia Board through the Archery Australia CEO on preparations.

Sponsored By

- Provide daily reports to Archery Australia Board through CEO on competition activities.
- Provide a final report to the Archery Australia Inc Board through the Archery Australia Inc CEO within 60 days of returning home from the championships.

Skills / Background

- Must be a registered member of Archery Australia.
- Previous experience with team management is desired.
- Demonstrated knowledge of FITA rules.
- Demonstrated effective communication skills.
- Have the appropriate working with children clearance.

Benefits

- Archery Australia Inc will cover all major expenses incurred such as air travel, accommodation, uniform, meals and accreditation for the tournament.
- Archery Australia will not be responsible for costs incurred for any private activities arranged before, during or after the championships.

Applications

Written applications are invited addressing the required skills and background.

Written Applications must be sent to-

Archery Australia Chief Executive Officer
P.O.Box 54,
PANANIA NSW 2213 Email: archeryaustralia@bigpond.com Fax (02) 9772 2749

Written applications to arrive on or before Monday 8th March 2010

No applications will be considered if received after the closing date.

Selection

The Archery Australia Selection Committee will review all applications and make recommendations to the Archery Australia Board.

Yours truly,

A handwritten signature in black ink, appearing to read 'James Larven', with a stylized flourish at the end.

James Larven
Chief Executive Officer Archery Australia